



Hirwal Education Trust's
College of Computer Science and Information Technology,
Mahad-Raigad
(Affiliated to Mumbai University)

Department of Lifelong Learning & Extension (DLLE) (2016-17)

REPORT OF FIRST TERM COLLEGE LEVEL TRAINING

Date: 27th September, 2016

Time : 11.00 am

Venue : Seminar Hall 1st Floor, College Build.

Resource Person : Prof. Liyakat A. Pardesi, Field Co ordinator.

Introduction: First term college level training was organized on 27th September, 2016 at 11.00 am. It was attended by 46 Extension Students and 1 Student Manager. The Training session was provided by Prof. Liyakat A. Pardesi, Field Co ordinator..

Objective: The objective of training is to orient the students for performing project wise activities.

Detailed Proceeding: The first term training was started with the welcoming of Field Co ordinator. The I/C Principal felicitated Prof. Liyakat A. Pardesi with bouquet. They also shared his experience of joining DLLE and working as Field Co-ordinator.

The Technical Training session started with the orientation and explanation of project wise activities by Prof. Liyakat A. Pardesi. Detailed points covered by him are given below.

1. He explained the benefits of joining in DLLE and improvement in soft skills, as all projects are communication based.
2. He explained the hierarchy of DLLE: Director → Field Co ordinator → Extension Teacher → Student Manager → Extension work students.
3. The DLLE member students have to work for 120 hours in a year for claiming 10 grace marks.
4. The project 'Survey of Women's status in Society' covers the survey to be conducted by students on women of peripheral area of their residence. The students have to conduct interview of 25 women. The sample questionnaire provided in resource material can be used for interview. The students can prepare their own questionnaire. Answers given by interviewees must be recorded properly. After survey, Answers given by interviewees must be properly analyzed and compared with expected answers. After analysis report must be prepared as per prescribed format.
5. To develop awareness and skills among students, regarding Population i.e. Population Education Club is started as one of the project of DLLE. This project helps the students to learn how to organize knowledge. It widens the student's mental horizon when exposed to socio-

cultural realities. It develops accuracy in data / information, collection, assimilation and dissemination. It teaches goal setting , planning and time management. At the end of the project, students have to prepare a report and submit to Student Manager who in turn will submit reports to Extension work teachers.

6. The extension teacher has to maintain Accounts file, circular file and report file and regularly submit the reports of the college to the DLLE. He expressed his gratitude for being invited in the college.
7. Students must participate in UDAAN festival of DLLE organized in the month of Jan./Feb. of every year. Poster competition and skit competitions are organized in UDAAN Festival.

At the end of the session, Mr. Rakesh Wadvalkar showed the report of the activities conducted during the year . Students also shared their experience of activities done by them.

After Training session, Prof. Liyakat A. Pardesi checked all documents. He praised the efforts of the students for doing good project report. He expressed his gratitude for being invited in the college.

Session ended with Tea and snacks



Welcome by Principal

Mr. Rakesh Wadvalkar

Extension Teacher



Training Session

Mr. Sudesh N.Kadam

I/c Principal

Certified By

