



Hirwal Education Trust's
College of Computer Science and Information Technology,
Mahad-Raigad
(Affiliated to Mumbai University)
(NAAC Accredited with 'B')

Date: 17/02/2020

Library Advisory Committee Meeting

The Meeting of Library Advisory Committee held on 17 Feb. 2020 at 2:00PM. In the Principal's Cabin. The following LAC members attended the meeting.

Sr.No.	Name of the Member	Designation
1	Mr.S.N.Kadam	Chairman
2	Mrs.J.V.Poojary	Member
3	Mrs.P.P.Khedekar	Member
4	Mr.R.S.Wadvalkar	Member
5	Mr.V.J.Kasabe	Secretary

Principal assumed the Chair and welcomed the members of Library Advisory Committee. Thereafter the member discussed the agenda.

1) Agenda no.1: **To Read & approve minutes of previous meeting.**

Previous meeting held on 12th July 2019^s minutes of the meeting and action taken regarding library budget, Book Bank Scheme & renewal periodical were read & confirmed.

2) Agenda no.2: **To Purchase reference books in the Library**

Library Advisory Committee recommended that reference books should purchase the Library. Requisition should take from the professor and select those books which are need to syllabus.

3) Agenda no.3: **To Purchase Periodical stand and book display board**

Librarian give requirement for periodical stand and book display board in front of LAC. Member supported to it and said to give requisition to the principal.

4) Agenda no.4: **To Subscribed E- Resources**

Librarian suggested important E-Resources should be available in the Library. LAC Member suggest establish E-Resource Committee.

5) Agenda no.5: **any other matter with the consent to the chair**

LAC member discussed about student disciplined in the library reading room, and they recommended don't allowed I- Card. Those student are not follow library rules & regulation they should ban entry in the library.

The chairman thanks all of them and declared the meeting closed.

Mr.Sudesh Kadam
I/c Principal