



Hirwal Education Trust's
College of Computer Science and Information Technology
(Affiliated to Mumbai University)
NAAC Accredited with "B" grade

Date: -18/8/2020

Notice of Meeting of Internal Quality Assurance Cell (IQAC)

There will be a meeting of the IQAC on 20/8/2020 on zoom meeting platform cabin at 2.00 p.m.
All IQAC members are informed to attend the meeting.

Following is the Agenda:

1. To read and approve minutes of the previous meeting.
2. To discuss and plan on intercollegiate easy writing competition.
3. Any other subjects with the permission chairperson.

Following members are invited:

Sr. No	Name of Member	Designation
1	Mr. Sudesh N.Kadam	I/C Principal
2	Mrs. Pallavi. S. Kale	Member
3	Mr.Rakesh S. Wadvalkar	Member
4	Miss. Komal K. Gaikwad	Member
5	Hon.Mr. Kishor C. Dharia	Member
6	Mrs. Sonali K. Dharia	Member
7	Mrs. Jyothi V. Poojary	Coordinator



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Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Meeting of the IQAC was held on 20/8/2020, on zoom cloud meeting at 2.00 p.m.

Following members attended the meeting:

Sr. No	Name of Member/faculty
1	Mr. Sudesh N.Kadam
2	Mrs. Pallavi. S. Kale
3	Mr.Rakesh S. Wadvalkar
4	Mrs. Varsha Nikam
5	Hon.Mr. Kishor C. Dharia
6	Mrs. Sonali K. Dharia
7	Mrs. Jyothi V. Poojary
8	Mr. Abhay Parab
9	Mr.Ganesh Bhojane
10	Mrs. Apurva Desai
11	Mrs. Poonam Khedekar

The following points were discussed.

Minutes of Internal Quality Assurance Cell (IQAC) Meeting

Dated: 20/8/2020

Item 1: To read and approve minutes of the previous meeting.

Decision: To organize online training crash course for students.

IQAC in its meeting dated 10/7/2020, decision was taken to conduct online training crash course on Digital Skill for youth in association with Pratham Infotech Pvt Ltd.

Compliance:

As per the decision the online crash course conducted from 14th July 2020 to 19/July 2020 on online YouTube lecture mode and exam was conduction on digital sakshar portal of Pratham Infotech Pvt Ltd. Total 40 students benefited from the course.

Item 2: To discuss and plan on intercollegiate easy writing competition.

IQAC coordinator by taking the suggestion of the members planned to conduct online intercollegiate essay writing competition on current situation topic to accelerate students thinking capacity going from 24th August 2020 to 29th August 2020. The Plan for the competition shared among the members as follows:

- 1) Google form for registration to be prepared and shared with all social media.
- 2) principalhirwaltrust@gmail.com email provided on registration form for sending softcopy of the essay.
- 3) E certificate to be sent on participants email id.
- 4) Bank details to be collected for making payment of cash prize.
- 5) To motivate the participant the Prize structure designed as follows:
 - 1st prize Rs 500/- cash and e certificate.
 - 2nd prize Rs 300/- cash and e certificate
 - 3rd prize Rs 200/- cash and e certificate

The responsibility of preparing Google form and certificate and drafting the social media message for sharing on social media and collecting soft copy of essay copy given to IQAC coordinator.

6) Topic for the essay writing competition decided as follows:

- Natural and man-made disaster and their Management.
- Challenges to the Indian economy 2020.
- Online educations can it be the future of education.

Item 4: Any other subject with the permission of the chairman.

The meeting concluded with vote of thanks by Mrs. Jyothi Poojary.



Mrs. Jyothi V. Poojary

IQAC Coordinator



Mr. S. N. Kadam

I/c Principal

